

NAMCHI GOVERNMENT COLLEGE KAMRANG, SOUTH SIKKIM



Affiliated to the Sikkim University (A Central University established by an Act of Parliament of India, 2007)

(Assessed and Accredited by NAAC. Bangalore Grade-B CGPA: 2.16)



PROSPECTUS (2020-21)

For Under graduate degree courses

(Arts, Science, Commerce)

The College Emblem

Our motto Sa VidyaYaVimuktaye is a Sanskrit axiom meaning to free people from all kinds of bondage -Social, Religious, Political, of Convention and Superstitions, of Caste and Communalism through Education.

The College Emblem comprises the lamp with flames at the centre with petals of lotus on either sides of the lamp set at the background of the high mountains with blue sky above and ocean below. The lofty mountain signifies our ideals and determination to achieve higher heights of wisdom. The vast blue sea signifies the unfathomable reservoir of knowledge and the blue sky points to our perseverance to achieve higher goals in life. Like the churning of sea by Devas and Danavas to produce Amrita-the ambrosia of deep knowledge, the burning lamp and the lotus stand in the centre of the emblem emerging from the ocean suggest that the burning lamp will lead people from darkness of ignorance to the light of knowledge and from the realm of unknown to the known. The lotus signifies the seat in which the deity Saraswati –the goddess of knowledge adores and blesses the humanity.

Admission Committee 2020

Chairperson:	Dr. Parsuram Paudyal, Principal
Convener:	Mrs.Tshering ChodenBhutia Dean of the (Students' Affairs)
Members:	Mr. Saran Chettri Assistant Professor Dr. Diki Bhutia, Assistant Professor Mr. John Bhutia, Assistant Professor Dr.Bikash Sharma, Assistant Professor Dr. Yashoda Pradhan, Assistant Professor

Office Staff:

Mrs Pratima Lakhandri

Mr Dawa T. Lepcha

Mr Passang Bhutia

Mrs Regina Rai

Mr Pradeep Rai

Mr Kalzang Bhutia

Mr Tashi Bhutia

Librarian:

Mrs Rama Katel

Ms Sangita Rai

Mrs Devika Tamang

Note: Candidates are advised to read the Prospectus thoroughly before submitting the filled in admission forms.

CONTENTS:	Page Number
❖ Namchi Government College- A Profile	1
❖ Teaching Faculty, Administration and Office Staff	2-5
❖ Course Structure	6-9
❖ Admission Procedure	10-11
❖ Subject Combination	12
❖ Examination and Semester Wise Subject Pattern	13-14
❖ Examination and Evaluation	15-17
❖ Fee Details	18-19
❖ Library and Other Centers of the College	20-25
❖ College Rules and Regulations	25-27
❖ Enclosures (with the application form)	28-29
❖ Academic calendar, Monsoon Semester 2020	30
❖ Committee Members and Undertaking	31-34

Genesis of Namchi Government College

Namchi Government College was established on the 18th August 1995 to cater to the needs of higher education in particularly students of South and West District but at present we have admitting students of all Districts in Sikkim and other parts of the country in general. It was started in a rented building in Namchi Bazaar in the initial stages and was shifted to present campus at Kamrang on 18th August 1995 co-educational institute and is affiliated to the Sikkim University which is a central university established by an act of parliament of India.

The college is located at Kamrang, which is about four kilometers away from Namchi, the District Head Quarter of South District. The college has spacious rooms and quiet environment most apt for teaching and learning process. The college has a mammoth structure in three storey's consisting of classrooms, office, library, laboratories, separate common rooms for boys and girls and a spacious multipurpose Auditorium. Construction work of staff quarters and separate hostels for boys and girls with an intake capacity of more than seventy two students in each is completed and it is expected that those will soon come into function to serve the need of students as well as faculty members. A sports complex with a playground is being developed in the campus. With its ample area of land, there is always a chance of expansion of the college infrastructure in the near future.

The medium of teaching is English and the college follows the Semester system under the guidelines of Sikkim University. The college offers Honors courses in Science, Humanities and Commerce. The discipline of Journalism and Mass Communication is one of the unique aspects of College in Sikkim.

The college also has an IGNOU (*Indira Gandhi National Open University*) study centre (2404) within the campus facilitating a number of needy students with several undergraduate and postgraduate programmes besides those offered by the affiliating University.

The college also has a Career Counseling Cell formed as per the guidelines of the Department of Human Resource Development to guide and motivate the students for various courses of higher studies and to expose them to various job opportunities.

TEACHING FACULTY

Principal:	Dr.Parsuram Paudyal (Ph.D)
Vice Principal:	Dr. Tanka Prasad Dhungel (P.hD)
Dean (Students' Affairs):	Mrs. Tshering Choden Bhutia (M.A, NET)
Department of English:	Mr. Tshering Namgyal Bhutia (HoD)(M.A.)(NET) Mrs Laxmi Rai (M.Phil) Mr. Yon Tshering Lepcha(M.Phil) Dr. YashodaPradhan (PhD)
Department of Bhutia:	Dr. TsewangGyatsoBhutia (HoD)(Ph.D) Ms.Changa Doma Bhutia (M.A) Mr.Karma Namgyal Bhutia (M.A.)
Department of Limboo:	Mrs. HangmaSubba (HoD) (M.A) Mr.Bhim Psd Limboo(M.A) Ms.Dil Hangma Limboo(M.A)
Department of Political Science:	Dr. Diki Bhutia (HoD) (Ph.D) Mr. Rosden Tshering Bhutia,(M.A,NET/SLET) Dr.Pano O. Pazo (Ph.D) Ms Maheswari Kharga(M.A, SLET)
Department of Sociology:	Mrs. SusmitaGurung (HoD) (M.A, NET) Mrs.Tshering Choden Bhutia (M.A, NET) Mrs. DevikaRai(M.A., M.Phil,NET,) Ms. Kimla D. Bhutia(M.Phil,NET) Ms. MalavikaRai(M.Phil, NET)
Department of Education:	Mr Yugal K Khanal (HoD) (M.A, Bed, SLET) Mrs. Diki Ongmu Lepcha (M.A., B.Ed., SLET) Mrs. Anuradha Rai(M.A., NET, SLET) Mrs. Dawa Lhamu Bhutia (M.A) (B.Ed)

Ms. Binita Rai (M.A, NET)

Department of Physical Education:

Dr. Chewang Doma Bhutia (P.hD, NET)

Mr. Tshering W. Bhutia (M.Ped)

Mr. Jonah Rai(NET. M.Ped)

Mr. Bishwa Hang Subba (NET, M.Ped)

Department of Commerce:

Mr. Sanjay Kr. Subba (HoD) (M.Com,NET.)

Dr. Sabita Sapkota (PhD.NET)

Mr. Dewan Rai (M.Com, M.A.,B.Ed, NET)

Mrs. Chang Doma Sherpa (M.Com,MBA,NET)

Ms. Tshering C. Lachunpa (M.Com,NET)

Department of Nepali:

Mr. Shiva Kr Nepal (HoD) (M.A, NET)

Mr. Deepak Tiwari,(M.A,NET)

Mr. Dilli Ram Sharma (M.A)

Mr. Durga Prsd. Gautam(M.A)

Department of Lepcha:

Mr Mingma Ongdup Lepcha (M. A., B.Ed)

Ms. Lhadum Lepcha (M.A)

Ms.Nimkit Lepcha(M.A)

Department of Economics:

Mrs. Shanti Tamang(M.Phil) (HoD)

Dr. Bikash Sharma (P.hD)

Dr. Tej Kumar Siwakoti(PhD)

Mr.Kunzang T. Shangderpa

Department of History:

Ms. Uden Lhamu Bhutia (HoD) (M.A, NET)

Dr. Gracy Maria Subba (P.hD)

Mr.Pintso Lepcha(M.A)

Ms. Gnudup S. Bhutia, (M.A)

Department of Geography

Mr. Royal Rai (HoD) (M.Phil)

Dr. Tanka Prasad Dhungel (PhD)

Dr. Ajay Chettri (PhD)

Dr. Pankaj Kumar Das (PhD)

Mrs Sushma Rai (M.Sc, SLET)

Department of JMC:

Mr.Mahindra P. Gurung (HoD) (M.A.)(NET)

Mrs Pranita Gurung(M.A.,NET)

Ms. Bindhya Rai (M.A)

Ms Cherrila W. Bhutia (M.A, NET)

Department of EHS/EVS:

Mr. Saran Kumar Chettri (HoD) (M.A.)(B.Ed)

Ms. Prativa Subba(M.A.)

Department of Physics:

Mr. Sabat Rai(HoD) (M.Sc,Ph.D)

Dr. C.P. Khatiwada (P.hD)

Mr Rajesh Dhungel(M.Sc)

Mr.Homnath Luitel(M.Sc)

Department of Mathematics:

Ms. Sweta Tewari (HoD) (M.Sc)

Mr. Manish Pradhan (M.Sc.)

Mr. Milan Sharma (M.Sc)

Mr. Depend Subba (M.Sc. SLET)

Mr Suraj Limboo (M.Sc)

Mr.Lakpa C.Sherpa(M.Sc)

Department of Zoology:

Dr. Kamal Poudyal (Ph.D) (HoD)

Mr. John Bhutia (M.Sc.SLET)

Ms. Pamina Chettri (M.Sc. B.Ed, SLET)

Ms Yangchen Bhutia (M.Sc)

Ms Jacinta Sharma (M.Sc)

Department of Chemistry:

Dr. Saurav Kafley (HoD) (Ph.D)

Mr. Devendra Chettri (M.Sc.)

Dr. Umesh Rizal (P.hD)

Ms. Dawa Doma Bhutia(M.Sc)

Dr. Govind Psd Luitel(PhD)

Department of Botany:

Mr. Manoj Kumar Pradhan (HoD) (M.Sc)

Dr Bisnu Kr. Sharma (Ph.D)

Mrs Yeden Bhutia (M.Sc)

Mrs. Pratima Rai (M.Sc)

Mr.Chuzing Lepcha(M.Sc)(NET)

ADMINISTRATION AND OFFICE STAFF

D&DO: Mr Deepak Tiwari

SI No.	Names	Designation
1)	Bhim Bdr Thapa	H.A
2)	Robin Rai	U.D.C
3)	Aashis Rai	Accountant
4)	Rama Katel	Librarian
5)	Neelam Sharma	U.D.C
6)	Roshan Mani Pradhan	Lab Asst
7)	samir Tamang	U.D.C
8)	Rekha Bhandari	L.D.C
9)	Dawa tsh Bhutia	Senior driver
10)	Dal Bdr Das	Senior driver
11)	Kalchen Bhutia	Peon
12)	Katok lepcha	Peon
13)	Tashi Sherpa	Peon
14)	Karma Lepcha	Peon
15)	Devi Maya Gurung	Safai Karmachari
16)	Shova Rai	Safai Karmachari
17)	Ram Iquabal Ram	Safai Karmachari
18)	Neyati Pradhan	Account clerk
19)	Dawa tsh Lepcha	L.D.C (B.L.O)
20)	Sangita Rai	L.D.C
21)	Bina Limboo	L.D.C
22)	Rakesh Rai	Lab Attendant
23)	Sabina Chhettri	Lab Attendant

24)	Rojita Subba	Lab Attendant
25)	Harka Lachi Rai	Lab Attendant
26)	Suraj Gurung	Lab Attendant
27)	Mumtaz Rai	Lab Attendant
28)	Hema Gurung	Lab Attendant
29)	Sarala Limboo	Attendant
30)	Marin Subba	Attendant
31)	Lokesh Chhettri	Lab Instructor
32)	Sinha Manger	Lib.Attendant
33)	Milan Rai	Office Assistant
34)	Devika Tamang	Office Assistant
35)	Madan Kr Chhettri	Peon
36)	Pradeep Kr Rai	Peon
37)	Harka Bdr Chhettri	Gardner
38)	Jeet Man Rai	Night Guard
39)	Ram Rup Rai	Driver
40)	Meeraj Rai	Gate keeper
41)	Passang Bhutia	Computer Optr.
42)	Aruna Manger	Safai Karmachari
43)	Priyadarshini Gurung	Office Assistant
44)	Arun Rai	L.D.C
45)	Lako Tsh. Bhutia	Chowkidar
46)	Pratima Lakhandri	Office Assistant
47)	Sarmila Gurung	Office Assistant
48)	Regina Rai	Office Assistant
49)	Alina Darnal	Lab Attendant
50)	Kamala Chettri	Safai Karmachari

COURSES OFFERED

As per the existing norms of the Sikkim University, Honours Courses are offered in three disciplines – humanities, commerce and science in the college. Accordingly, the undergraduate study will comprise of three different programmes - BA (Hons), B. Sc (Hons) and B Com (Hons). After successful completion of three years of study, earning adequate credits and grades, a student will be declared to have awarded with the BA (Hons), B. Sc (Hons) and B Com (Hons) degree as the case may be.

COURSE STRUCTURE

The course of Bachelors' Degree (Honors) in Humanities, Commerce and Science will comprise of six semesters. A semester will be of six months duration followed by a University examination at the end of each semester. After successful completion of First semester, students are promoted to the Second semester and subsequently to the Third, Fourth, Fifth and Sixth semester and they need to take admission accordingly.

A student admitted to B.A. /B.Sc. Honours Course will have to study three compulsory subjects as well as two optional/elective subjects along with Honours subject in the course of six semesters (three years) for a total of 1800 marks as demonstrated in the table below.

TOTAL NUMBER OF PAPERS, MARKS AND CREDITS: B.A./B.Sc. HONORS

Subject	Total no. of Papers	Total Marks	Total Credits
Elective/Optional 1	3	300	18
Elective/Optional 2	3	300	18
Honours	9	900	54
Compulsory English*	1	100	6
Environmental Science (EVS)*	1	100	6
Eastern Himalayan Studies (EHS)*	1	100	6
Total	18	1800	108

***Compulsory Subjects

A student taking admission in the Commerce stream will have to read 18 papers including the compulsory ones in the course of six semesters (three years) for a total of 1800 marks as demonstrated in the table below.

TOTAL NUMBER OF PAPERS, MARKS AND CREDITS: B.COM HONOURS

Subject	Total no. of Papers	Total Marks	Total Credits
Optional 1 to 21 (6 credits each)	15	1500	90
Compulsory English*	1	100	6
Environmental Science(EVS)*	1	100	6
Eastern Himalayan Studies (EHS)*	1	100	6
Total	18	1800	108

***Compulsory Subjects

A DETAILED ACADEMIC SCHEDULE AND VACATION

Each academic year has been divided into two semesters-Monsoon (ODD) and Spring (EVEN). Monsoon Semester spreads from 10thJuly to 30thNovember whereas spring semester from 1st Feb to 14th June of every year.

ACADEMIC SESSION OF THE COLLEGE

Semester	Academic Session	Examination Starts
Monsoon (odd)	15th July-30th November	1st December
Spring (even)	1th February- 15th June	16th June

SEMESTER BREAKS

Vacation	Duration	No. of days
Summer Break	1st July-14th July	15
Winter Break	17thDecember-31stJanuary	46

Note:

- **In the event of the starting day of each semester being a holiday, the same will start on the immediate next working day.**
- **The academic session and semester break schedules are given according to the Academic Calendar 2020 of Sikkim University as notified on the University Website.**

GUIDELINES OF ADMISSION PROCEDURE-2020

ADMISSION ELIGIBILITY:

1. Students seeking admission into B.A., B.Sc and B.Com Honours courses must have cleared Class XII of SSC/ICSC/CBSE or any other equivalent degree in (10+2) pattern from recognized institutions. **Students seeking admission into B.Com course must have a Commerce/Science background.**
2. Honors and other elective Subjects will be provided as per the subject wise intake capacity of the college.
3. Merit list will be based on the policy of best of four subjects in case of ISC and best of five subjects in case of CBSE and other state boards.
4. The 80% of the Intake capacity of the college will be reserve for local candidates having COI/SSC and 20% will be allotted for Residential Certificate (RC holders) as define by new notification, children of Central Government Employees, Army Personals, CPMF transfer and working in Sikkim.
5. 5 % of the total intake capacity meant for COI/SSC holders will be reserved for students for north Sikkim. 3% of the total intake capacity of each programme will be reserved for differentially abled students.
6. Vocational students seeking admissions should have minimum of 60% for B.A. and will not be given admission in B.Sc/ B.Com.

University Registration

As per the directives of Sikkim University, after the completion of admission procedure students have to undertake online registration to the Sikkim University at the specified time and date failing to do the same the students shall not be counted as the registered student of the College and the University.

WITHDRAWAL AND TRANSFER

Students wishing to discontinue and withdraw in the mid-session must apply to the Principal in writing. Subsequently, their names will permanently be removed from the college register. In doing that, they must surrender the Identity Card and Library Membership Card issued to them.

Students applying for Transfer Certificate must submit an application to the Principal at least three days before along with a transfer fee of Rs. 50/. In such cases, only the caution deposits will be refunded and all other money will be forfeited to the college. The caution deposits have to be claimed within one month of leaving the college otherwise no claim will be entertained later on.

THE COMBINATION OF SUBJECTS

The students taking admission in the BA and B. Sc Honours Courses will have to choose any of the available subjects as their Honours subject and two others as their optional/Elective subjects. In addition to Honours and Optional subjects, students will also have to study three compulsory subjects- Compulsory English, Eastern Himalayan Studies and Environmental Studies.

THE HONOURS AND ELECTIVE SUBJECTS WHICH ARE ALLOTTED DURING THE TIME OF ADMISSION WILL NOT BE CHANGED DURING THE COURSE OF THE PROGRAMME.

The following are the subject offered for B.A.(Honors) Course at Namchi Government College. The students are advised to select any of the following subjects as Honors and possible elective subject will be provided at the time of admission.

Group A	Group B	Group C
1.English	1. Geography	1.Political science
2.Nepali	2.History	2.Sociology
3.Bhutia	3.Physical Education	3.Education
4.Limboo	4.Journalism and Mass Communication	4.Economics
5.Lepcha		

Subject Combination for B.Sc. Honours:

Honours	Combination 1	Combination 2
Physics	Chemistry	Mathematics
Chemistry	Physics	Mathematics
Mathematics	Physics	Chemistry
Botany	Zoology	Chemistry
Zoology	Botany	Chemistry

This is to be noted that Honours subject as well as rest of the Subject Combination will be allotted at the time of admission as per the availability of seats.

INTAKE CAPACITY

- 1. The total number of available seats in B.Sc (Hons): 200**
- 2. The total number of available seats in B.Com (Hons): 120**
- 3. The total number of available seats in B.A. (Hons):645**

EXAMINATION AND SEMESTER WISE SUBJECT PATTERN

The college, in accordance with the guidelines laid down by the Sikkim University follows the Semester pattern. The course structure followed semester-wise is depicted in the following table:

SEMESTER WISE DISTRIBUTION OF THE SUBJECTS:-

1. B.A. HONOURS

I Sem (M)	II Sem (S)	III Sem (M)	IV Sem (S)	V Sem (M)	VI Sem (S)
OPTIONAL 1 Paper I	OPTIONAL 1 Paper II	OPTIONAL 1 Paper III	Compulsory English	EVS	EHS
OPTIONAL 2 Paper I	OPTIONAL 2 Paper II	OPTIONAL 2 Paper III	Honours Paper IV	Honours Paper VI	Honours Paper VIII
OPTIONAL 3 Paper I	OPTIONAL 3 Paper II	OPTIONAL 3 Paper III	Honours Paper V	Honours Paper VII	Honours Paper IX

2. B.Sc. HONOURS

I Sem(M)	II Sem (S)	III Sem(M)	IV Sem (S)	V Sem(M)	VI Sem(S)
OPTIONAL 1 Paper I	OPTIONAL 1 Paper II	OPTIONAL 1 Paper III	Compulsory English	EHS	EVS
OPTIONAL 2 Paper I	OPTIONAL 2 Paper II	OPTIONAL 2 Paper III	Honours Paper IV	Honours Paper VI	Honours Paper VIII

OPTIONAL 3 Paper I	OPTIONAL 3 Paper II	OPTIONAL 3 Paper III	Honours Paper V	Honours Paper VII	Honours Paper IX
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4. B.COM. HONOURS

I Sem(M)	II Sem(S)	III Sem(M)	IV Sem(S)	V Sem(M)	VI Sem (S)
Compulsory English	EVS	EHS	Business Maths&Stats	Functional Areas of Business	Direct Tax Law &Practice
F.A. I	F.A. II	C. Accounting	Intl Business	Auditing	Entrepreneurs hip Development
M. Economics	Business Law	Business Mgmt	Indian Financial System	Cost and Mgmt. Accounting	Financial Mgmt

Abbreviations used:

M: Monsoon Semester (Odd); S: Spring Semester (Even);EVS: Environmental Studies; EHS: Eastern Himalayan Studies

EXAMINATION AND EVALUATION MECHANISM

In the present system, a student will be continuously evaluated through University First Sessional Test, Second Sessional Tests and University End Term Examination. The marking for every individual paper in each semester will be done in the following way:

Pattern of Evaluation	Weight age (Marks/ Percentage)
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University I Sessional Test	25
University II Sessional Test	25
University Term-End Examination	50
Total	100

PROMOTION AND COMPLETION OF THE COURSE:-

1. The minimum pass mark at the end-semester examination shall be 30.0% of the total score in each paper/subject. The aggregate qualifying marks for being declared to have duly cleared a semester shall, however, stand at a minimum of 33.0% of the total score in that semester. The minimum pass marks for a practical paper shall be the same as that of the theory paper and inability to score the minimum prescribed pass mark in a practical paper would make the candidate fail in that paper. Practical papers shall not be re-evaluated.
2. Students who fail to appear in either of the two sessional tests or both will be debarred from sitting in the University End Term Examination.
3. After successful completion of the First Semester, students shall have to take admission to the Second Semester and subsequently to the Third, Fourth, Fifth and Sixth Semesters.
4. After successful completion of each semester, students have to take subsequent admission into the next semesters and fill up the semester programme cards on the stipulated dates notified by the college authority failing to which they might be debarred from sitting in the University examination.
5. The maximum number of allotted semesters to complete and duly clear the course in order to be eligible to be awarded the degree shall be 10 (ten) semesters.

6. A student shall be eligible for the award of Honours Degree provided the student appears in and successfully clears all the prescribed 18 papers within the stipulated number of semesters securing an aggregate of 45.0% or above in the chosen Honours subject. Students securing an aggregate score of less than 45.0% but duly clearing all the papers shall, however, only be eligible for a simple pass degree.

7. A student who is unable to clear the end semester papers at one go shall be allowed to repeat the failed papers in the next relevant semester, subject to the provisions of the University and shall be allowed to repeat one or more papers, as the case may be, during the relevant end semester examination

8. A student seeking to improve his /her result may do so by duly applying for the same within 12 days from the date of publication of result and this improvement chance can be availed only once in a course subject to the condition that the result of such examination shall not be counted towards the award of rank/medal or any other prize available at the disposition of the University.

9. In order to repeat paper or for more improvements, the concerned student must apply to the office of the Controller of Examination through the proper channel and if permitted shall pay the prescribed fee at least one month before commencement of the examination.

ATTENDANCE REGULATION

As per the University Regulations, 75% of attendance of the total classes held in each. Subject/paper in a particular semester is a must. Not attaining this mark, a student will be debarred from sitting in the examination. In such case, a student has to repeat the entire examination for the subject in the next subsequent semester applicable.

GRADING SYSTEM

The Sikkim University has introduced and implemented the Grading System of evaluation at examinations of all the students. Following this, students are

given *GRADES* in lieu of percentage and divisions which will enhance the transparent nature of the Examination and Evaluation pattern lowering the chances of students' narrow trailing from the better result. The Grading System is as follows:

Marks in Percentage	Grade	Grade Point
>95	O	10
>85but<95	A+	9
>75but<85	A	8
>65but<75	A-	7
>55but<65	B+	6
>45but<55	B	5
>35but<45	B-	4
>25but<35	C+	3
>15but<25	C	2
<15	C-	1

DETAILS OF FEE WHEREVER APPLICABLE

The following is the structure of the fee (s) to be paid at the time of Admission wherever applicable.

The Government of Sikkim had relaxed Fees for students hailing from Sikkim (SSC/COI/RC) till Academic Session 2014-2015. However, as per the Notification No. 58/DIR(HE)HRDD dated 20/05/2015 and its partial modification dated 27/05/2016 by the Office Order No:25/Dir(HE)/HRDD, Namchi Government College, Kamrang in conformity with the regulation informs the students(SSC/COI/RC Holders) pursuing Undergraduate Course, to submit fees of Rs 700/- to the affiliating University in favour of Sikkim University from the Academic year 2015-2016, 2016-2017 and onwards.

1. FEES TO BE PAID BY STUDENTS POSSESSING SSC/COI/RC HOLDERS TO THE UNIVERSITY:

Registration Charges Marks Sheet Charges

Degree Certificate Charges Total

Rs. 200 Rs. 200 Rs. 300 Rs. 700

Note: SSC- Sikkim Subject Certificate, COI: Certificate of Identification RC: Residential Certificate issued by Competent Authority.

2. FEES PAYABLE AT THE TIME OF ADMISSION BY STUDENTS FROM OTHER STATES AND FOREIGN NATIONALS INTO I SEMESTER

Sl. No	Course of Study	Amount Payable (in Rupees)	
		Students from other States	Foreign Nationals
1	B.A./B.Com Honours	3071.00	4271.00
2	B.A. (Geography Honours)	3171.00	4371.00
3	B.Sc Honours	3171.00	4371.00

3. FEES PAYABLE AT THE TIME OF ADMISSION BY STUDENTS FROM OTHER STATES AND FOREIGN NATIONALS INTO

SUBSEQUENT SEMESTERS=

Sl. No	Course of Study	Amount Payable (in Rupees)	
		Students from other States	Foreign Nationals
1	B.A. Honours	2121.00	3321.00
2	B.Com. Honours	2221.00	3421.00
3	B.ScHonours	2221.00	3421.00

1. Fees payable at the time of filling up of Examination forms for students from other states and foreign nationals.

a) Examination Fee: Rs. 300.00

b) Practical Examination Fee: Rs. 250.00

(For practical based subjects only)

c) Centre Fee: Rs. 300.00

TOTAL: Rs. 850.00

NOTE:

1. Rs. 300.00 p.m. as Tuition Fee for students from outside Sikkim.

2.Rs. 500.00 p.m. as Tuition Fee for students from outside India.(Foreign Nationals)

LIBRARY AND OTHER CENTRES OF THE COLLEGE

The college library is equipped with Text Books, Reference Materials,

Magazines, Periodicals and Newspapers. The students are to possess membership cards in order to avail the facilities of the library. There is large and spacious reading arena for the students. Within the library, all students must maintain complete silence and discipline. Each student is expected to abide by the following rules strictly.

1. One book for general subject and two books for honors subject will be issued at a time subject to the availability of sufficient copies.
2. Reference books, periodicals, and newspapers are not borrowed out; hence the students have to study them at the library itself.
3. Books have to be refunded on or before the last date mentioned on the date-sheet.
4. A fine of Rs. 1/ per day shall be levied for delay in returning the books.
5. Books must be handled with care. Students must not write any remark on the pages or mutilate them.
6. Books should be returned on or before the last date mentioned in the date sheet. If a book is lost, it must be replaced by paying three times the original cost of the book.
7. Students must produce the identity card/ library card on demand by the Librarian for availing the services of the reference materials, question papers and syllabus etc.
8. Students have to return library books, library cards and identity cards and procure clearance. Certificate before every university examination.
9. If a Library card/Identity card is lost, duplicate card will be issued on request on a payment of a fine of Rs.50/.
10. No library book will be issued during the winter and the summer vacations. Students should submit the library books issued before the winter vacation for necessary stock verification.
11. Library Membership Cards and College Identity cards need to be renewed after successful completion of each semester.

EXTRA CURRICULAR ACTIVITIES

NATIONAL CADET CORPS (NCC)

The College has college besides NCC. This helps in promoting self-confidence, character building and well-disciplined career. Interested students may submit their application for enrolment in the prescribed form available with the Programme Officer, NCC.

NATIONAL SERVICE SCHEME (NSS) and RED RIBBON CLUB (RCC)

The college unit of the NSS looks forward for a healthy physical and psychological atmosphere. It is funded by the State Government as well as by the Central Government. Mass awareness programmes in various fields, Cleanliness Drive, Blood Donation Camp and many other social concerns are the main features of the NSS. Interested students may join their hands in nation building through the services of the NSS and promote their zeal of constructive social works. The college under the supervision of NSS also functions the responsibilities of Red Ribbon Club (RCC), which organizes various awareness programmes about HIV/AIDS and Sexually Transmitted Diseases and Blood Donation Camps.

GAMES AND SPORTS

Games and Sports are the inevitable parts of a student's life. Realizing this, the college pays utmost heed to this sector in many ways. The Department of Physical Education of the college looks after the activities in this arena. Besides organizing the annual Sports Meet, the college also organizes various sporting activities from time to time. The sole aim of all these is to cultivate the trend of competition, physical proficiency and brotherhood amongst the students and to give them a chance to mingle with the universal platform. Eminent students of this field are also felicitated.

The college has separate Common Rooms for Boys and Girls with facilities like Table-Tennis, Carom Board, and Chess etc. Besides, the college also conducts other outdoor games like Volley Ball and Badminton. Presently, the college playground is under construction and it is expected to come into function by this semester.

LITERARY AND CULTURAL ACTIVITIES

Literary and Cultural Activities are also promoted and encouraged by the college. Programmes like Debate, Quiz, Extempore Speech, Elocution, Essay Writing, Seminars are held from time to time in the college. Cultural Programmes like Dance, Songs and enactment of Plays are also organized to feature in various occasions. The college auditorium is best used in these programmes. The college also publishes its annual magazine which provides ample opportunities to the students for an exposure of their talents.

SCHOLARSHIP SCHEME: Scholarship to the needy and authenticated students as permissible under the norms of the State and The Central Government will be offered and notifications in this regard will be given from time to time. This includes the scholarships given to the students of SC, ST, OBC, MBC and BPL categories. For this, the concerned students have to fill up the prescribed forms available at the college office in due time. From academic session 2016, Chief Minister Scholarship fund has been introduced to acknowledge the best performing student of the year based on various parameters such as academic and co-curricular activities.

GENDER SENSITISATION UNIT

Gender Sensitisation Unit (GSU) at college level has been constituted from May 2011 under the Sikkim University Policy against Sexual Harassment and in accordance with the guidelines laid down by the Honorable Supreme Court of India, in its ruling on the Writ Petition (Criminal) Visakha and others versus the State of Rajasthan and others [JT 1997(7) SC 384] on the prevention and deterrence of sexual harassment of women at the work place. The prior objective of the GSU is to provide an environment for work and study free from sexual harassment, intimidation, discrimination or exploitation. The students who face any problem of this kind will always be looked after and safeguarded by the college Gender Sensitisation Unit (GSU).

IGNOU

The College has a full-fledged study centre of the *Indira Gandhi National Open University* (IGNOU). It offers various Bachelor's and Master's Degree, Diploma and Certificate programmes through Distance mode to the needy students who could not pursue the study on a regular basis. The centre bears

the code-2404.

CAREER COUNSELLING CELL

The college has formed a Career Counselling Cell as per the instructions of the Human Resource Development Department, Government of Sikkim. This cell aims at guiding and motivating the students for various courses of higher studies. It also counsels the students about the various job opportunities on local, national and international levels which they might get benefitted with. Conductance of Campus Recruitment Interviews is also an aim of the Cell. Organizing various influential talk and guidance session, it aims at the complete exposure of the students. The Career Counselling Cell, Namchi Government College in collaboration with South District Administration has started organizing campus placement programme in the college with various industrial firms in Sikkim from 2016.

LEGAL ADVISORY CLUB

The college has formed a legal advisory club to facilitate the students with various issues related to legal aspects. It orients the students towards various legal suggestions through awareness and counseling sessions in coordination with the district legal authorities.

LITERARY SOCIETY

The college has a literary society, which focuses on conducting various literary activities within the college on a multilingual basis. It aims at conducting monthly literary activities for promoting talents and exploring hidden potentials amongst the students.

Besides, the college also has the following committees to cater to the needs of the students as well as the staff.

- ✓ **COLLEGE MANAGEMENT COMMITTEE**
- ✓ **PROJECT MONITORING UNIT (UNDER RUSA)**
- ✓ **ANTI RAGGING COMMITTEE**
- ✓ **GRIEVANCE REDRESSAL CELL**

✓ JOURNAL PUBLICATION COMMITTEE

✓ NATURE CLUB

✓ INTERNAL COMPLAIN COMMITTEE

TRANSPORT AND COMMUNICATION

The college has its own two buses for the transportation of the students as well as the staff members from Namchi Bazar to the College and vice versa. Students may avail this opportunity by paying the bus fare per trip as prescribed by the college authority. The time schedule of the plying of the bus is notified from time to time.

RULES AND REGULATIONS OF THE COLLEGE

For smooth and effective function of the College, students shall abide by the following rules and regulations without fail. Actions will strictly be taken for any discrepancy observed.

A) Students will follow and observe the College culture, tradition, rules and regulations.

B) Students will carry out all orders of the Principal and the members of the Staff. They shall be directly answerable to the Principal for their behavior in general and their conduct in the premises in particular.

C) Students shall behave politely with the Principal and the staff of the college. They will also behave cordially with the fellow students.

D) Any act of disobedience, improper conduct or indecent remarks, writing of posters will be viewed very seriously and measures may be resorted to, in order to deter such behavior.

E) Students shall ensure that they use classrooms, common rooms, furniture, laboratory, library books and all other college properties with utmost care.

F) The cost of any damage done will be recoverable from students either individually or collectively as the case may be.

G) Students are expected to acquaint themselves with the information displayed on the notice boards from time to time.

H) Change in local or permanent address of a student should be immediately intimated to the college office in writing.

I) No money shall be collected for any purpose what so ever without an authenticated and prior permission of the Principal.

J) Students will not hold any meeting or gathering without the prior approval of the Principal.

K) Smoking, gambling, use of substance abuse and drugs, ragging and eve-teasing are strictly prohibited and punishable under the governing norms.

L) All Students should have functional email ID (mandatorily)

COLLEGE UNIFORM:

➤**SHIRT:** Off White in Colour

➤**TROUSER:** Dark Green in Colour

➤**BLAZER:** Dark Green with College Monogram

➤**SWEATER: (BOYS)** Black Full/Half Sweater with College Monogram

➤**SWEATER: (GIRLS)** Black Half/Full Open Sweater with College Monogram

➤**TIE:** Dark Green with Off White Star Dots

➤ **SOCKS:** Full Black

➤ **BELT:** Black

➤ **SHOES:** Black Formal Leather Shoes without Heels

➤ **TRACK SUITS (ONLY FOR THE STUDENTS OF PHYSICAL EDUCATION WITH THE DESIGN/COLOUR PRESCRIBED BY THE COLLEGE)**

Uniform Rules

a) Uniform is a college obligation. It can only be used for college activities and misuse of the same may invite serious penalty.

b) One should always adhere to the prescribed uniform pattern. The disciplinary provisions of the college will strictly monitor disobedience to this.

c) Untidy haircut, naughty boy style haircut and shoes, exaggerated application of cosmetics and highlighted colour application on hair will be strictly taken action against.

d) Be tidy and disciplined.

e) Girls should wear trousers mandatory.

CO-ORDINATORS AND CONVENORS OF DIFFERENT CENTRES OF THE COLLEGE

Internal Quality Assessment Cell(IQAC)	: Dr. Kamal Paudyal
Co-ordinator, IGNOU	:Mr Dilli Ram Sharma
Convenor, Gender Sensitization Unit	:Mrs Laxmi Rai
Programme Officer,NSS	:Dr Kamal Poudyal
ANO NCC (Girls)	:Dr. Sabita Sapkota & Ms, Malavika Rai
NCC(Boys)	:Dr.Bikash Sharma,
Convenor, Literary Society	:Mr Deepak Tiwari
Convenor, Career Counselling Cell	: Ms. Cherrila Bhutia
SWAYAM & RUSA	: Dr. Saurav Kafley

Documents to be submitted with application form:

1. Photocopies of:

- a) Class XII Mark sheet (two copies)**
- b) Class X Certificate**
- c) Class XII Admit Card (Pvt. Candidate)**
- d) SC/ST/OBC/MBC Certificate**
- e) Sikkim Subject /Domicile/ Other relevant documents**

2. Originals of:

- a) Transfer Certificate**
- b) Character Certificate**
- c) Migration Certificate**
- d) Blood Group Certificate**

3. Four Passport Sized Photographs (Photos in uniform will not be accepted)

Note:

- 1. Originals of all the testimonials have to be produced at the time of admission for verification.**
- 2. The Migration and the Transfer Certificates have to be submitted in original.**
- 3. All photocopies must have to be attested by a Gazetted Officer.**

NOTE: THE PARENTS OR THE GUARDIANS OF THE CANDIDATES MUST BE PRESENT AT THE TIME OF ADMISSION.

SL.NO	DATES	PROGRAMME/EVENTS
1	10/07/2020	MONSOON SEMESTER BEGINS MEETING WITH PARENTS
2	14/07/2020	INDUCTION PROGRAMME FOR THE I SEMESTER STUDENTS (B.A/B.SC&B.COM)
3	17/07/2020	SWACHA BHATAR ABHIYAN / TREE PLANTATION
4	23/07/2020	FRESHER'S WELCOME
5	30/07/2020	GENDER SENSITIZATION PROGRAMME
6	18/08/2020	COLLEGE FOUNDATION DAY
7	20/08/2020	MID TERM EXAMINATION/ I SESSIONAL TEST BEGINS
8	03/09/2020	LEGAL ADVISORY CLUB PROGRAMME
9	10/09/2020	CAREER GUIDANCE PROGRAMME

10	21/09/2020	TERM PAPER PRESENTATION/II SESSIONAL TEST BEGINS
11	01/12/2020	END SEMESTER EXAMINATION BEGINS
12	17/12/2020	END OF THE SESSION/WINTER VACATION BEGINS

ACADEMIC CALENDAR FOR THE SESSION (MONSOON 2020)

Sl No.	Dates	Programmes and events
1	17/07/2020	Monsoon semester begins meeting with parents(date to be confirmed later)
2	Aug-20	Induction programme for the first semester students (B.A/B.SC/B.com) Date to be confirmed later
3	10-Aug-20	Swacha Abhiyan/tree plantation
4	18th August 2020	College foundation day
5	31/07/2020	Fresher's Welcome Programme
6	3rd week of Aug	Mid term Examination/First Seasonal test begins
7	Sep 24th 2020	Career Guidance Programmes
8	3rd week of Sep 2020	Term Paper presentation/second seasonal test/practical begins
9	1st dec 2020	End semester examination begins
10	17 th Dec 2020	End of the season/winter vacation begins

LITERARY ACTIVITIES INVOLVING ALL THE DEPARTMENTS TO BE CONDUCTED EVERY MONTH AND NOTICE REGARDING THIS WILL BE SERVED FROM TIME TO TIME.

Important committees of Namchi Government College

College Management Committee:-

Principal: Dr Parsuram Paudyal

Vice Principal: Dr. Tanka Prasad Dungal

Dean: Mrs. Tshering C.Bhutia

- Members:**
1. Mr. Deepak Tiwari
 2. Mrs. Laxmi Rai
 3. Ms. Bindhya Rai
 4. Dr. Saurav Kafley
 5. Dr. Tsewang G. Bhutia
 6. Dr. Kamal Poudyal
 7. Mr. Sanjaya Kr Subba

Internal Quality Assurance Cell (IQAC):

1. Dr. Kamal Poudyal (Coordinator)
2. Mr. Deepak Tewari
3. Dr. Diki Bhutia
4. Dr. Bishnu Sharma
5. Ms. Yangchen Bhutia
6. Mr. Deepand Subba

Project Monitoring Unit (PMU&RUSA)

1. Principal: Dr Parsuram Paudyal
2. Vice-Principal: Dr. Tanka Prasad Dungal
3. Dean (SA): Ms Tshering C. Bhutia
4. Dr Saurav Kafley (RUSA Co-ordinator)
5. Mr. Deepak Tewari
6. Dr. Kamal Poudyal
7. Mr. Royal Rai

8. Dr. Tsewang Gyatso Bhutia

9. Junior Accountant: Aashsis Rai

10. Ms. Ananta Rai

Career Counselling

Co-ordinator: Mrs Cherrila Bhutia

1. Mr Dewan Rai

2. Mr John Bhutia

3. Dr Chewang D. Bhutia

Entrepreneurship Cells:

Co-ordinator: Dr Sabita Sapkota

Co-ordinator: Ms Shanti Tamang

College Research Cell:

Co-ordinator: Dr Pazo D. Pano

1. Dr Pankaj Kr. Das

2. Mr. Shiva Kr. Nepal

3. Dr. C.P Khatiwada

4. Dr. Kamal Paudyal

5. Dr. Diki Bhutia

6. Dr. Gracy Maria Subba

Anti Ragging Cell:

Co-ordinator: Ms Diki O. Lepcha

1. Mr Tshering W. Bhtia

2. Mr Sabat rai
3. Mr Manoj Kr. Pradhan
4. Ms Uden Bhutia

Discipline Committee:

Co-ordinator: Mrs. Tshering Choden Bhutia

1. Mrs Laxmi Rai
2. Mr Sanjay Kr. Subba
3. Mr Biswas Hang Subba
4. Mr Jonah Rai
5. Mrs. Sushmita Gurung
6. Ms. Kimla Bhutia

Literary Cell:

Co-ordinator: Mr Deepak Tiwari

1. Mrs Laxmi Rai
2. Dr Tsewang Bhutia
3. Mrs Lhadum Lepcha

Gender Sensitization Unit:

Co-ordinator: Mrs Laxmi Rai

1. Ms Sweta Tiwari
2. Dr Yasoda Pradhan
3. Mr Tshering Bhutia
4. Ms Tshering C. lachungpa

5. Ms Yangchen Bhutia

Red Ribbon Club:

Modal Officer: Dr Diki Bhutia

1. Ms Maheswari Kharga

Legal Literacy club:

1. Ms Maheswari Kharga

2. Mr Saran Chettri

3. Dr Pankaj kr Das

4. Ms Jacinta Sharma

UNDERTAKING

I, do hereby promise to abide by the rules and regulations of Namchi Government College. I assure that I shall attend the classes regularly. I also understand the norms, which govern the Promotion and eligibility for appearing in the University Examination.

.....

Signature of Parent/Guardian Signature of Applicant

Date:..... 2020

***** The Parent/Guardian of the applicant must have to be present at the time of admission. For Office Use Only**

Mr./ Ms..... is hereby admitted to the

B.A./B.Com/B.Sc. First Semester Honours Course for the academic session 2020.

Principal Convenor Namchi Government College Admission Committee

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