

SIKKIM GOVERNMENT COLLEGE, NAMCHI, SOUTH SIKKIM



Affiliated to the Sikkim University
(A Central University established by an Act of Parliament in 2007)
(Accredited by NAAC with Grade 'B')



Under Graduate Prospectus 2022-23

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THE COLLEGE EMBLEM

Our motto *Sa VidyaYaVimuktayeis* a Sanskrit axiom meaning to free people from all kinds of bondage -Social, Religious, Political, of Convention and Superstitions, of Caste and Communalism through Education.

The College Emblem comprises the lamp with flames at the centre with petals of lotus on either sides of the lamp set at the background of the high mountains with blue sky above and ocean below. The lofty mountain signifies our ideals and determination to achieve higher heights of wisdom. The vast blue sea signifies the unfathomable reservoir of knowledge and the blue sky points to our perseverance to achieve higher goals in life. Like the churning of sea by Devas and Danavas to produce Amrita-the ambrosia of deep knowledge, the burning lamp and the lotus stand in the centre of the emblem emerging from the ocean suggest that the burning lamp will lead people from darkness of ignorance to the light of knowledge and from the realm of unknown to the known. The lotus signifies the seat in which the deity *Saraswati* –the goddess of knowledge adores and blesses the humanity.

SIKKIM GOVERNMENT COLLEGE, NAMCHI: A PROFILE

Sikkim Government College, Namchi was established on the 18th August 1995 to cater to the needs of higher education in particularly students of South and West District but at present we have admitting students of all Districts in Sikkim and other parts of the country in general. It was started in a rented building in Namchi Bazaar in the initial stages and was shifted to present campus at Kamrang on 18th August 2003 co-educational institute and is affiliated to the Sikkim University which is a central university established by an act of parliament of India.

The college is located at Kamrang, which is about four kilometers away from Namchi, the District Head Quarter of South District. The college has spacious rooms and quiet environment most apt for teaching and learning process. The college has a mammoth structure in three storey's consisting of classrooms, office, library, laboratories and a spacious multipurpose Auditorium. Separate hostel for boys and girls with an intake capacity of more than seventy two students in each is completed and it is expected to function soon to serve the need of the students. A sports complex with a playground is being developed in the campus. With its ample area of land, there is always a chance of expansion of the college infrastructure in the near future. Separate Science block is being constructed in the campus which will further enhance the quality of laboratory facilities for the science students.

The medium of teaching is English and the college follows the Semester system under the guidelines of Sikkim University. The college offers Honors courses in Science, Humanities and Commerce. The discipline of Journalism and Mass Communication is one of the unique aspects of College in Sikkim.

The college also has an IGNOU (*Indira Gandhi National Open University*) study centre (2404) within the campus facilitating a number of needy students with several undergraduate and postgraduate programmes besides those offered by the affiliating University.

The college also has a Career Counseling Cell formed as per the guidelines of the Department of Education to guide and motivate the students for various courses of higher studies and to expose them to various job opportunities.

PRINCIPAL'S MESSAGE

“Let us pick up our books and our pens. They are our most powerful weapons. One child, one teacher, one book and one pen can change the world.”

-Malala Yousafzai

Education is an important tool which is very useful in everybody's life. It empowers humans and gets them ready to face challenges of life efficiently. Education drives away ignorance through illumination. The role of education is not limited to giving and grasping knowledge and theory. Education plays a key role in the overall development of the society. We believe that education is an effective medium of social transformation. The ultimate goal of education is the discovery of the meaning of life. We get encouragement, looking at the bright and successful careers of our thousands of students, which ultimately benefit our society.

Sikkim Government College Namchi enriched with progressive futuristic outlook aims continual growth in the quality of all academic activities with a sense of commitment to fully meet the expectations of our students, parents and society at large. Sikkim Government College Namchi not only focuses on the theoretical curriculum, but also helps in the all-round personality development of the students, extra-curricular activities and over all perspective.

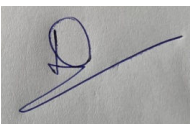
The College arranges and organizes guest talks, seminars, Literary and Sports events etc. Throughout the year to acquaint our students with new trends of the knowledge and to live fit fine and healthy. We accord prime importance to the behavioral discipline, moral integrity and cognitive developments of our students. We have a departments and units of NCC, NSS, Physical Education, Journalism and mass communication, Career Guidance Cell, Literary Cell, Gender Sensitization Cell, Entrepreneurship cell, Legal Literary Cell, Nature Club, Red Ribbon Club, Sports cell etc for the multi –faceted developments of our students.

With a team of dedicated and experienced teaching and non-teaching staff, Sikkim Government College Namchi ensures the goal of enhancing the educational value. Our staffs are always on hand to ensure the welfare and academic aspirations of our students.

We are delighted that you are choosing Sikkim Government College Namchi as a suitable institution to start or further your professional and academic higher education. We are committed to provide you good quality educational services.

I wish all the students a grand success in their career and prosperity in their future life.

Dr. Deepak Tewari



Principal
Sikkim Government College, Namchi.

PROGRAMMES OFFERED

COURSES	SUBJECT	INTAKE CAPACITY (PER SUBJECT)
B.A (Honours)	English, Nepali, History, Physical Education, Political Science, Sociology, Economics, Education,	60
	Geography	50
	Limboo	40
	Lepcha	25
	Bhutia	20
	Journalism & Mass Communication	30
B.Sc (Honours)	Physics, Chemistry, Mathematics, Botany, Zoology	40
B. Com (Honours)	Commerce	120
M.A	Education	15
M.Sc	Geography	15
M.Com	Commerce	15

Note: For UG Programmes, honours subject once opted at the time of filling up of online admission form cannot be changed.

Elective subjects from Humanities have been divided into three groups as shown below: A student after being selected in a particular subject shall choose the remaining two elective from other groups (not containing his/her honours subject) taking one each subject from a group, subject to availability.

Subject Combination for B.A Honours:

Group A	Group B	Group C
English	History	Sociology
Geography	Physical Education	Nepali
JMC	Economics	Education
Political Science	Limboo	Bhutia
Lepcha		

Subject Combination for B.Sc Honours:

Honours	Combination 1	Combination 2
Physics	Chemistry	Mathematics
Chemistry	Physics	Mathematics
Mathematics	Physics	Chemistry
Botany	Zoology	Chemistry
Zoology	Botany	Chemistry

ADMISSION 2022

ADMISSION IN UNDERGRADUATE COURSES

Admission to above listed programmes in Sikkim Government College, Namchi is carried out in two phases:

Phase 1: Application Process:

Registration of students for admission to UG courses in SGC, Namchi, along with the other Government Colleges of Sikkim for the academic year 2022-23 will be through online mode only. The advertisement will be published across various digital and non-digital platforms. Candidates are directed to visit: www.sgcregistration.com. Instructions for online registration of students for admission etc. will be available at website www.rusasikkim.com.

Note: Applicants are advised to give their working Phone number, WhatsApp number and email ID.

Phase 2: Post Selection Procedure:

Selected candidates go through verification and other admission formalities carried out by the Admission Committee.

Candidate's admission is provisional until candidates submit all relevant documents and complete university registration in addition to other formalities (Date for Registration is notified by the University).

Admission Committee 2022

Chairperson: Dr. Deepak Tewari

Convenor: Dr. Diki Bhutia, Dean of Students' Affairs

Teaching Members:

1. Ms. Uden Lhamu Bhutia
2. Ms. Dawa Doma Bhutia
3. Dr. Bikash Sharma
4. Ms. Yeden Bhutia
5. Mr. Kunzang Topgyal Bhutia
6. Dr. Kriti Gurung
7. Mr. Dinesh Darnal
8. Mr. Bhim Prasad Limboo

Non Teaching Members :

1. Ms. Rama Katel, Librarian
2. Mr. Ashish Rai, Accountant
3. Mr. Passang Bhutia, Computer Operator
4. Ms. Pratima Lakhandri, Office Assistant
5. Ms. Sangita Rai, LDC, Library
6. Ms. Seinna manger, Assistant Librarian, Library
7. Ms. Sarala Limboo, Multi Task, Dean's Office
8. Mr. Pradeep Rai, Office Attendant
9. Mr. Kalzang Bhutia, Office Attendant

GUIDELINES OF ADMISSION PROCEDURE-2022

ADMISSION ELIGIBILITY

1. Students seeking admission into B.A., B.Sc. and B.Com Honours courses must have cleared Class XII of SSC/ICSC/CBSE or any other equivalent degree in (10+2) pattern from recognized institutions. **Students seeking admission into B.Com course must have a Commerce/Science background.**
2. Honors and other elective Subjects will be provided as per the subject wise intake capacity of the college.
3. Merit list will be based on the policy of best of four subjects in case of ISC and best of five subjects in case of CBSE and other state boards. The marks obtained in the subject for which the candidate has applied for honours will mandatorily be a part of best of four or best of five subject for calculating the merit of the candidate.
Note: For Journalism & Mass Communication honours, the candidates who have studied Science, Commerce, Humanities and Vocational Studies can apply for the course.
4. The 85% of the Intake capacity of the college will be reserve for local candidates having COI/SSC.
5. 10% of the intake capacity will be allotted for Residential Certificate (RC holders). Only the certificate issued in pursuance of Home Department Notification No: 23/Home/2015 dated 15/05/2015 will be considered valid.
6. 5% intake capacity will be allotted to wards of Regular State Government Employees (Non-Local); Central Government Employees, Army Personal, CPMF (Central Paramilitary Force) transferred or working in Sikkim at the time of admission of their ward, candidate4 who have studied in Sikkim Government School, Sports Quota (National level) and candidate belonging to outside the state.
7. For Differently Able Candidate 5% of the total intake capacity of each program of all the college will be reserved for the allotment of seat on the basis of merit list generated.
8. Compartmental Candidates of academic year 2022-23 are not eligible to apply. However, candidates who cleared the improvement exams prior to admission for 2022 can apply.

UNIVERISTY REGISTRATION

As per the directives of Sikkim University, after the completion of admission procedure students have to undertake online registration to the Sikkim University at the specified time and date failing to do the same the students shall automatically lead to cancellation of admission. The registration dates are notified by the University and further circulated by the college on its notice board, website (sgnamchi.com), and respective WhatsApp group.

WITHDRAWAL OF ADMISSION

Students wishing to discontinue and withdraw in the mid-session must apply to the Principal in writing. Subsequently, their names will permanently be removed from the college register. In doing that, they must surrender the College Identity Card and College Membership Card issued to them.

TRANSFER

Students applying for Transfer Certificate must submit an application to the Principal.

Inward Transfer:

The subject combination the student is pursuing must be one of the combinations offered in the college. If approved, the student has to produce Original Transfer and Character Certificate, Identity Card etc. from the previous college. After that, he/she should report to Sikkim University and obtain a NOC. If the applicant is granted NOC by the Sikkim University, they will be enrolled in the college. However, it is the responsibility of the concerned student to ensure that minimum attendance of 75% is met.

Outward Transfer:

An applicant should first obtain a written consent from the college the student is willing to get transferred to. Then they must seek the permission of the Principal, SGC, Namchi to leave the college. Once approved the student should get necessary clearance as directed by the Dean's office. Their name would be struck off from the college register and relevant documents will be handed over to them. They must then write to Sikkim University to obtain NOC to join the new college.

ANTI-RAGGING

1. It is mandatory for every student and their parent to submit an anti-ragging affidavit at the time of first admission and thereafter each year at the time of annual registration. These are UGC's regulations.
2. It is the order of the Supreme Court that the contact details of students must be collected from these affidavits and stored electronically at a central location.
3. Online Anti-ragging affidavit format can be found in the college website (sgcnamchi.com).
4. If an applicant is unable to fill up the anti-ragging affidavit online, they may fill up the forms available in Annexure III and Annexure IV and it duly notarized by Notary officer/oath commissioner.
5. A copy of the filled up anti-ragging affidavit (by student and parent/guardian) must be submitted at the time of admission.

EXAMINATION SYSTEM

As according to the UGC guidelines, the college follows a semester-based system comprising six (6) semesters for UG programmes and four (4) semesters for PG programmes. The semester 1, 3, and 5 are called Odd semesters, whereas, the semesters 2, 4, and 6 are called Even semesters.

Univeristy Evaluation Pattern

The marks obtained by a student in a paper or semester examination are converted into numerical grade point and alphabetical grade in a 10-point scale as per details given as under:

Marks in %	Grade Point Scale	Grade	Grade Point
90 and above	9.0 and above	O	10
80-89.99	8.0 – 8.9	A+	9
70-79.99	7.0 – 7.9	A	8
60-69.99	6.0 – 6.9	A-	7
50-59.99	5.0 – 5.9	B+	6
40-49.99	4.0 – 4.9	B	5
30-39.99	3.0 – 3.9	B-	4
20-29.99	2.0 – 2.9	C+	3
10-19.99	1.0 – 1.9	C	2
0-9.99	0.0 – 0.9	C-	1

Under Continuous Comprehensive (CEC) System, entire semester is divided into three components with the following marks distribution:

Sessional A: 25 Marks (Centrally conducted internal examination of one hour duration.)

Sessional B: 25 Marks (Decentralized and conducted by the respective departments. Further, department has prerogative to conduct Sessional B in any of these forms: Written Examination/ Term Paper Presentation/ Book Review/ Group Discussion or in any other form approved by Sikkim University.

In case of laboratory based subjects practical examination is conducted.)

End Sessional Examinations: 50 Marks (Centrally conducted University examination of two hours duration.

EXAMINATION CELL

Chairperson: Dr. Deepak Tewari.

Convener: Ms. Diki Ongmu Lepcha, Vice-Principal.

Teaching Members:

Dr. Yugal Kishore Khanal

Dr. C.P Khatiwada

Ms. Nimkit Lepcha

Mr. Sunil Subba

Non Teaching Members:

Mr. Lokesh Chhettri
Mr. Pradeep Kumar Rai
Ms. Marin Subba

PROMOTION AND COMPLETION OF THE COURSE

1. The minimum pass mark at the end-semester examination shall be 30.0% of the total score in each paper/subject. The aggregate qualifying marks for being declared to have duly cleared a semester shall, however, stand at a minimum of 33.0% of the total score in that semester. The minimum pass marks for a practical paper shall be the same as that of the theory paper and inability to score the minimum prescribed pass mark in a practical paper would make the candidate fail in that paper. Practical papers shall not be re-evaluated.
2. Students who fail to appear in either of the two sessional tests or both will be debarred from sitting in the University End Term Examination.
3. After successful completion of the First Semester, students shall have to take admission to the Second Semester and subsequently to the Third, Fourth, Fifth Sixth Semester.
4. After successful completion of each semester, students have to take subsequent admission into the next semesters and fill up the semester programme cards on the stipulated dates notified by the college authority failing to which they might be debarred from sitting in the University examination.
5. The maximum number of allotted semesters to complete and duly clear the course in order to be eligible to be awarded the degree shall be 10 (ten) semesters.
6. A student shall be eligible for the award of Honours Degree provided the student appears in and successfully clears all the prescribed 18 papers within the stipulated number of semesters securing an aggregate of 45.0% or above in the chosen Honours subject. Students securing an aggregate score of less than 45.0% but duly clearing all the papers shall, however, only be eligible for a simple pass degree.
7. A student who is unable to clear the end semester papers at one go shall be allowed to repeat the failed papers in the next relevant semester, subject to the provisions of the University and shall be allowed to repeat one or more papers, as the case may be, during the relevant end semester examination.
8. A student seeking to improve his /her result may do so by duly applying for the same within 12 days from the date of publication of result and this improvement chance can be availed only once in a course subject to the condition that the result of such examination shall not be counted towards the award of rank/medal or any other prize available at the disposition of the University.
9. In order to repeat paper or for more improvements, the concerned student must apply to the office of the Controller of Examination through the proper channel and if permitted shall pay the prescribed fee at least one month before commencement of the examination.

FEE STRUCTURE

Undergraduate Course:

The Government of Sikkim has relaxed fees for students hailing from Sikkim (SSC/COI/RC) till Academic Session 2014-15. However, as per the Notification No. 58/Dir/(HE)/HRDD dated 20/05/2015 and its partial modification dated 27/05/2016 by the Office Order No: 25/Dir(HE)/HRDD in conformity with the regulation informs the students (SSC/COI/RC Holders) pursuing Undergraduate Course, need to submit fees of Rs. 700/- directly to the affiliating University in favour of Sikkim University from the Academic year 2015-16, 2016-17 and onwards.

Sl. No.	Heads	Amount in Rupees
1	Registration Charges	200/-
2	Marks Sheet Charges	200/-
3	Degree Certificate Charges	300/-
	Total	700/-

Students who possess “Sikkim Subject Certificate (SSC)” or “Certificate of Identification (COI)” or “BPL card holders amongst students possessing Residential Certificate (RC)” are exempted from paying college fees.

All others, who do not belong to the above-mentioned categories shall pay the following fees in addition to Rs. 700/- mentioned above.

Admission fee (includes fee for first semester)

Rs. 1271/- for students of B.A (without practical)/B.Com.

Rs. 1371/- for students of B.Sc/B.Voc./B.A. (Geography Honours, Physical Education Honours, Journalism & Mass Communication Honours).

Subsequent Semester fee (To be paid before commencement of each semester)

Rs. 321/- for students of B.A.

Rs. 421/- for students of B.Com, B.Sc. and B.Voc.

In addition to the above

Rs. 300/- per month Tuition fees to be paid by students from outside Sikkim (Indian Nationals)

Rs. 500/- per month Tuition fees to be paid by students from outside India (Foreign Nationals)

Fees can be paid online. The details are as follows

Account Number: 306101000623

IFSC Code: ICIC0003061

Bank Name: ICICI Bank

Branch: Namchi

Beneficiary: Principal, Sikkim Government College, Namchi

The fee can also be paid over the counter at SGC, Namchi through QR Code provided.

Students must retain the fee receipt and transaction ID and produce when notified.

ATTENDANCE REGULATIONS

As per the University Regulations, 75% of attendance of the total classes held in each. Subject/paper in a particular semester is a must. Not attaining this mark, a student will be debarred from sitting in the examination. In such case, a student has to repeat the entire examination for the subject in the next subsequent semester applicable.

STUDENTS IDENTITY CARD

All college students will be issued Identity Card (separate amount to be paid during the time of admission). This card is to be carried by the student everyday and the student shall produce it on demand, as and when required by the college authorities (administration, faculty, college discipline committee, etc.).

RE-REGISTRATION

After declaration of results, each student must re-register for the subsequent semester. Students are required to bring their identity card on the notified dates for re-registration. Failure to re-register shall lead to removal of names from the college rolls as the college administration assumes that the student has discontinued his/her studies. Names of such students may not be reflected in any official correspondences.

LEAVE

All leaves of absence for a period of more than three days must be addressed to the Principal. Such leaves have to be substantiated by proper documents like a medical certificate given by the medical board of the government/private hospitals. In case of demise of the immediate family member, death certificate to be submitted. If student wishes to represent State/Nation in National or International tournaments/ events etc. they should submit the selection letter from the recognized body.

OBTAINING BONAFIDE CERTIFICATE FOR SCHOLARSHIP

Students applying for various scholarship schemes are required to obtain a Bonafide certificate from the college ensuring that the student is indeed currently studying in the college.

The format of such a certificate, if provided (if not refer page), must be first completely filled by the students and then must get it verified from the Dean's office before obtaining the Principal's signature.

For verification process students must produce

1. College Identity Card
2. Marksheet from pervious semester (for second and subsequent semester students)/ class 12th or equivalent marksheet (for first semester students).

LIBRARY

The college library is equipped with Text Books, Reference Books, Magazines, Periodicals and Newspapers. The students are to possess membership cards in order to avail the facilities of the library. There is large and spacious reading arena for the students. Within the library, all students must maintain complete silence and discipline. Each student is expected to abide by the following rules strictly.

1. One book for general subject and two books for honors subject will be issued at a time subject to the availability of sufficient copies.
2. Reference books, periodicals, and newspapers are not borrowed out; hence the students have to study them at the library itself.
3. Books have to be refunded on or before the last date mentioned on the date- sheet.
4. A fine of Rs. 5/ per day shall be levied for delay in returning the books.
5. Books must be handled with care. Students must not write any remark on the pages or mutilate them.
6. Books should be returned on or before the last date mentioned in the date sheet. If a book is lost, it must be replaced by paying three times the original cost of the book.
7. Students must produce the identity card/ library card on demand by the Librarian for availing the services of the reference materials, question papers and syllabus etc.
8. Students have to return library books, library cards and identity cards and procure clearance for Certificate before every university examination.
9. If a Library card/Identity card is lost, duplicate card will be issued on request on a payment of a fine of Rs.50/.
10. No library book will be issued during the winter and the summer vacations. Students should submit the library books issued before the winter vacation for necessary stock verification.
11. Library Membership Cards and College Identity cards need to be renewed after successful completion of each semester.
12. Students should maintain complete silence and discipline in the library.

LIBRARY COMMITTEE

Convener: Ms. Shanti Tamang

Member Secretary: Ms. Rama Katel Tewari, Librarian

Members:

1. Mr. Dewan Rai
2. Dr. Yugal Kishore Khanal

3. Mr. Mahendra Prasad Gurung
4. Mr. Tilak Bahadur Bardewa
- 5. Mr. Depend Subba
6. Ms. Zangmo Lepcha
7. Mr. Karma Pintscho Lepcha
8. Ms. Hangma Subba

Library Staff:

1. Ms. Rama Katel Tewari, Librarian
2. Ms. Sangita Rai, LDC
3. Ms. Devika Tamang, Office Assistant
4. Ms. Priyadarshini Gurung, Office Assistant
5. Mr. Bishal Sharma, Computer Technician
6. Ms. Sinha Manger, Library Attendant
7. Mr. Katok Lepcha, Office Attendant

COLLEGE NOTICE BOARD

Dissemination of information is done through college notice boards; therefore, students are expected to keep themselves updated by checking notice board time to time.

COLLEGE UNIFORM

Students shall compulsorily come to the college in proper college uniform. Failure to follow proper dress code shall invite strict disciplinary action(s).

Uniform Colour:

1. **SHIRT:** Off White
2. **TROUSER:** Dark Green
3. **BLAZER:** Dark Green with College Monogram
4. **SWEATER: (BOYS)** Black Full/Half Sweater with College Monogram
5. **SWEATER: (GIRLS)** Black Half/Full Open Sweater with College Monogram
6. **TIE:** Dark Green with Off White Star Dots
7. **SOCKS:** Black
8. **BELT:** Black
9. **SHOES:** Black Formal Leather Shoes without Heels
10. **TRACK SUITS (ONLY FOR THE STUDENTS OF PHYSICAL EDUCATION WITH THE DESIGN/COLOUR PRESCRIBED BY THE COLLEGE.**

Uniform Rules

- a. Uniform is a college obligation. It can only be used for college activities and misuse of the same may invite serious penalty.
- b. One should always adhere to the prescribed uniform pattern. The disciplinary provisions of the college will strictly monitor disobedience to this.
- c. Untidy haircut, naughty boy style haircut and shoes, exaggerated application of cosmetics and highlighted colour application on hair will be strictly taken action against.
- d. Be tidy and disciplined.
- e. Girls should wear trousers mandatorily.

HOSTEL FACILITIES

The college has separate hostels for both boys and girls located within the campus, but it is yet to function. The details along with rules and regulations will be provided later if it is approved to function in the days to come.

Hostel Committee

Chairperson: Dr. Deepak Tewari, Principal

Ex-officio Member: Dr. Diki Bhutia, Dean of Student's Affairs

Warden (Boys): Mr. Saran Kumar Chettri

Warden (Girls): Dr. Chewang Doma Bhutia

Members (Boys Hostel):

1. Mr. Sunil Limboo
2. Mr. Rikesh Pradhan
3. Mr. Santosh Subba
4. Mr. Binod Chhetri

Members (Girls Hostel):

1. Ms. Aarati Chhetri
2. Ms. Sheetal Rai
3. Ms. Tshering Doma Kaleon
4. Ms. Yangchen Bhutia

FACULTY PROFILE

Principal: Dr. Deepak Tewari (M.A. Ph.D, NET)

Vice Principal: Ms. Diki Ongmu Lepcha (M.A., SET)

Dean (Students' Affairs): Dr. Diki Bhutia (M.A, M.Phil, Ph.D, NET)

NOTE: The faculty profile is 'NOT IN ORDER OF SENIORITY' and simply arranged in alphabetical order.

SCHOOL OF LANGUAGES

Department of English

Sl. No.	Name	Academic Qualification	Designation
1	Mr. Tshering Namgyal Bhutia	M.A, NET	Assistant Professor & Head
2	Ms. Laxmi Rai	M.A	Assistant Professor
3	Dr. Yasodha Pradhan	M.A, Ph.D	Assistant Professor
4	Mr. Yon Tshering Lepcha	M.A, M.Phil	Assistant Professor

Department of Nepali

Sl. No.	Name	Academic Qualification	Designation
1	Mr. Tilak Bdr. Bardewa	M.A, M.Phil, NET	Assistant Professor & Head
2	Mr. Shiva Kumar Nepal	M.A, NET	Associate Professor
3	Mr. Dilliram Sharma	M.A	Assistant Professor
4	Mr. Durga Prasad Sharma	M.A, M.Phil	Assistant Professor

Department of Lepcha

Sl. No.	Name	Academic Qualification	Designation
1	Ms. Lhadum Lepcha	M.A	Assistant Professor & Head
2	Mr. Karma Pintscho Lepcha	M.A	Assistant Professor
3	Ms. Nimkit Lepcha	M.A	Assistant Professor

Department of Bhutia

Sl. No.	Name	Academic Qualification	Designation
1	Dr. Tsewang Gyatso Bhutia	M.A, Ph.D, NET	Assistant Professor & Head
2	Ms. Changa Doma Bhutia	M.A	Assistant Professor
3	Mr. Karma Namgyal Bhutia	M.A	Assistant Professor

Department of Limboo

Sl. No.	Name	Academic Qualification	Designation
1	Mr. Bhim Prasad Limboo	M.A	Assistant Professor & Head
2	Ms. Dil Hangma Limboo	M.A	Assistant Professor
3	Ms. Hangma Subba	M.A	Assistant Professor

SCHOOL OF PHYSICAL & LIFE SCIENCES**Department of Physics**

Sl. No.	Name	Academic Qualification	Designation
1	Mr. Sabat Rai	M.Sc, NET	Assistant Professor & Head
2	Dr. C.P. Khatiwada	M.Sc, Ph.D	Assistant Professor
3	Mr. Nopu Ongay Bhutia	M.Sc	Assistant Professor
4	Mr. Pema Chida Sherpa	M.Sc, NET	Assistant Professor
5	Mr. Rajesh Dhungel	M.Sc	Assistant Professor

Department of Chemistry

Sl. No.	Name	Academic Qualification	Designation
1	Ms. Dawa Doma Bhutia	M.Sc, SET	Assistant Professor & Head
2	Mr. Devendra Chhetri	M.Sc	Assistant Professor

3	Dr. Govinda P. Luitel	M.Sc, Ph.D	Assistant Professor
4	Mr. Sonam Wangchuk Lepcha	M.Sc, NET	Assistant Professor
5	Mr. Yoash Targain	M.Sc, NET	Assistant Professor

Department of Mathematics

Sl. No.	Name	Academic Qualification	Designation
1	Mr. Depend Subba	M.Sc, SET	Assistant Professor & Head
2	Mr. Lakpa C. Bhutia	M.Sc, NET	Assistant Professor
3	Mr. Manish Pradhan	M.Sc	Assistant Professor
4	Ms. Rabika Gurung	M.Sc, SET	Assistant Professor
5	Ms. Sweta Tiwari	M.Sc	Assistant Professor
6	Mr. Suraj Limboo	M.Sc	Assistant Professor

Department of Botany

Sl. No.	Name	Academic Qualification	Designation
1	Dr. Bishnu K. Sharma	M.Sc, M.Phil, Ph.D	Assistant Professor & Head
2	Mr. Chuzing Lepcha	M.Sc, NET	Assistant Professor
3	Ms. Pratima Rai	M.Sc	Assistant Professor
4	Ms. Yeden Bhutia	M.Sc, SET	Assistant Professor

Department of Zoology

Sl. No.	Name	Academic Qualification	Designation
1	Ms. Ananta Rai	M.Sc, SET	Assistant Professor & Head
2	Ms. Aarati Chettri	M.Sc, NET, SET	Assistant Professor
3	Dr. Kamal Poudyal	M.Sc, Ph.D	Assistant Professor
4	Ms. Jacinta Sharma	M.Sc	Assistant Professor
5	Ms. Yangchen Bhutia	M.Sc, NET	Assistant Professor

SCHOOL OF SOCIAL SCIENCES

Department of Geography

Sl. No.	Name	Academic Qualification	Designation
1	Mr. Royal Rai	M.A, M.Phil	Assistant Professor & Head
2	Ms. Akila Bhutia	M.A, M.Phil, NET, SET	Assistant Professor
3	Dr. Dilli Ram Dahal	M.A, M.Phil, Ph.D, NET, SET	Assistant Professor
4	Mr. Kalden Tamang	M.A, NET	Assistant Professor
5	Dr. Pankaj K. Das	M.A, Ph.D	Assistant Professor
6	Ms. Prativa Subba	M.A, NET	Assistant Professor
7	Mr. Rikesh Pradhan	M.A, NET, SET	Assistant Professor
8	Ms. Simran Bhutia	M.A, NET	Assistant Professor
9	Ms. Sushma Rai	M.Sc, SET	Assistant Professor
10	Dr. T.P. Dhungel	M.A, M.Phil, Ph.D	Assistant Professor

Department of Political Science

Sl. No.	Name	Academic Qualification	Designation
1	Dr. Panu O. Pazo	M.A, M.Phil, Ph.D, NET	Assistant Professor & Head
2	Dr. Diki Bhutia	M.A (IR), M.A (Pol.Science), M.Phil, Ph.D, NET	Assistant Professor
3	Mr. Rosden T. Bhutia	M.A, NET, SET	Assistant Professor
4	Ms. Tshering Doma Kaleon	M.A, M.Phil, NET	Assistant Professor

Department of History

Sl. No.	Name	Academic Qualification	Designation
1	Ms. Uden Lhamu Bhutia	M.A, NET	Assistant Professor & Head

2	Ms. Gnudup Sangmo Bhutia	M.A, M.Phil	Assistant Professor
3	Mr. Kunzang Namgyal Bhutia	M.A, NET	Assistant Professor
4	Mr. Pincho Lepcha	M.A	Assistant Professor

Department of Economics

Sl. No.	Name	Academic Qualification	Designation
1	Ms. Shanti Tamang	M.A, M.Phil, NET	Assistant Professor & Head
2	Dr. Bikash Sharma	M.A, Ph.D	Assistant Professor
3	Mr. Kunzang Topgyal Shangderpa	M.A, NET	Assistant Professor
4	Mr. Phurba Lepcha	M.A, NET	Assistant Professor
5	Mr. Tshering Wangchuk Bhutia	M.A, NET	Assistant Professor

Department of Sociology

Sl. No.	Name	Academic Qualification	Designation
1	Ms. Tshering Choden Bhutia	M.A, NET	Assistant Professor & Head
2	Ms. Kimla Dorjee Bhutia	M.A, M.Phil, NET	Assistant Professor
3	Ms. Malavika Rai	M.A, SET	Assistant Professor
4	Ms. Sushmita Gurung	M.A, NET	Assistant Professor
5	Ms. Zangmoo Lepcha	M.A, NET	Assistant Professor

Department of Education

Sl. No.	Name	Academic Qualification	Designation
1	Dr. Binita Rai	M.A, Ph.D, NET	Assistant Professor & Head
2	Ms. Anuradha Rai	M.Phil, NET	Assistant Professor
3	Ms. Dawa Lhamu Bhutia	M.A	Assistant Professor
4	Ms. Diki Choden Bhutia	M.A, NET	Assistant Professor
5	Ms. Diki Ongmu Lepcha	M.A, SET	Assistant Professor
6	Dr. Kriti Gurung	M.A, Ph.D, NET	Assistant Professor
7	Mr. Nabin Manger	M.A, M.Phil	Assistant Professor

8	Mr. Santosh Subba	M.A, NET	Assistant Professor
9	Ms. Sheetal Rai	M.A	Assistant Professor
10	Dr. Yugal Kishore Khanal	M.A, Ph.D, NET	Assistant Professor

Department of Physical Education

Sl. No.	Name	Academic Qualification	Designation
1	Mr. Jonah Rai	MP.Ed, NET	Assistant Professor & Head
2	Mr. Binod Chettri	MP.Ed	Assistant Professor
3	Mr. Bishwa Hang Subba	MP.Ed, NET	Assistant Professor
4	Dr. Chewang Doma Bhutia	MPE, M.Phil, Ph.D, NET	Assistant Professor
5	Mr. Tshering Wongdi Bhutia	MP.Ed	Assistant Professor

Department of Journalism & Mass Communication

Sl. No.	Name	Academic Qualification	Designation
1	Ms. Cherrila Wangchuk Bhutia	M.A, NET	Assistant Professor & Head
2	Ms. Bindhya Rai	M.A	Assistant Professor
3	Dr. Dikila Bhutia	M.A, Ph.D	Assistant Professor
4	Mr. Mahendra P. Gurung	M.A, NET	Assistant Professor
5	Ms. Pranita Gurung	M.A, NET	Assistant Professor

Department of Eastern Himalayan Studies & Environmental Sciences

Sl. No.	Name	Academic Qualification	Designation
1	Mr. Saran Kumar Chettri	M.A	Assistant Professor & Head
2	Ms. Pema Uden Sherpa	M.Sc, NET, SET	Assistant Professor

SCHOOL OF COMMERCE

Department of Commerce

Sl. No.	Name	Academic Qualification	Designation
1	Ms. Chang Doma Sherpa	M.Com, NET	Assistant Professor & Head
2	Mr. Dewan Rai	M.Com, NET	Assistant Professor
3	Mr. Dinesh Darnal	M.Com, NET	Assistant Professor
4	Mr. Pranay Tamang	M.Com, NET	Assistant Professor
5	Dr. Sabita Sapkota	M.Com, Ph.D, NET	Assistant Professor
6	Dr. Sanjaya Kumar Subba	M.Com, Ph.D, NET	Assistant Professor
7	Mr. Shekhar Khatiwara	M.Com, NET, SET	Assistant Professor
8	Mr. Sunil Limboo	M.Com, NET	Assistant Professor
9	Ms. Tshering C. Lachungpa	M.Com, NET	Assistant Professor
10	Ms. Una Hangma Limboo	M.Com, NET	Assistant Professor

ADMINISTRATION AND MANAGEMENT

Principal: Dr. Deepak Tewari

Vice Principal: Ms. Diki Ongmu Lepcha

Dean: Dr. Diki Bhutia

Drawing & Disbursing Officer (D&DO): Mr. Dewan Rai

Sl.No.	Name	Designation
1	Ms. Chhaya Mukhia	OS
2	Mr. Bhim Bdr. Thapa	HA
3	Mr. Robin Rai	HA
4	Mr. Ashis Rai	Accountant
5	Ms. Neelam Sharma	UDC
6	Mr. Samir Tamang	UDC
7	Ms. Rekha Bhandari	LDC
8	Ms. Bina Limboo	LDC
9	Mr. Arun Rai	LDC

10	Mr. Passang Bhutia	Computer Operator
11	Mr. Milan Rai	Office Assistant
12	Ms. Pratima Lakhandari	Office Assistant
13	Ms. Sarmila Gurung	Office Assistant
14	Ms. Sarala Limboo	Multi Task Office Staff
15	Ms. Marin Subba	Multi Task Office Staff
16	Mr. Kalchen Bhutia	Office Attendant
17	Mr. Tashi Sherpa	Office Attendant
18	Ms. Madan Kr. Chettri	Office Attendant
19	Mr. Pradeep Kr. Rai	Office Attendant
20	Ms. Regina Rai	Office Attendant
21	Mr. Dawa Tsh. Bhutia	Driver
22	Mr. Dal Bdr. Das	Driver
23	Mr. Ram Rup Rai	Driver
24	Mr. Harka Bdr. Chhetri	Gardener
25	Mr. Jeet Man Rai	Night Guard
26	Mr. Meeraj Rai	Gate Keeper
27	Mr. Lako Tshering Bhutia	Chowkidar
28	Ms. Devi Maya Gurung	Safai Karmachari
29	Ms. Shova Rai	Safai Karmachari
30	Mr. Ram Iqubal Ram	Safai Karmachari
31	Ms. Aruna Manger	Safai Karmachari
32	Ms. Kamala Chettri	Safai Karmachari
33	Ms. Phurmit Lepcha	Safai Karmachari

LIBRARY STAFF

Sl. No.	Name	Designation
1	Ms. Rama Katel Tewari	Librarian
2	Ms. Sangita Rai	LDC
3	Ms. Devika Tamang	Office Assistant
4	Ms. Priyadarshini Gurung	Office Assistant
5	Mr. Bishal Sharma	Computer Technician
6	Ms. Sinha Manger	Library Attendant
7	Mr. Katok Lepcha	Office Attendant

LABORATORY PERSONNEL

Sl. No.	Name	Designation	Department
1	Mr. Lokesh Chhetri	Lab. Instructor	JMC
2	Mr. Roshan Mani Pradhan	Lab Assistant	Geography
3	Mr. Rakesh Rai	Lab Attendant	Physics
4	Ms. Sabina Chhetri	Lab Attendant	Geography

5	Ms. Rojita Subba	Lab Attendant	Botany
6	Ms. Harka Lachi Rai	Lab Attendant	Chemistry
7	Ms. Mumataz Rai	Lab Attendant	Zoology
8	Ms. Alina Darnal	Lab Attendant	Education

FACILITIES

TRANSPORT

The college has its own two buses for the transportation of the students as well as the staff members from Namchi Bazar to the College and vice versa. Students may avail this opportunity by paying the bus fare per trip as prescribed by the college authority. The time schedule of the plying of the bus is notified from time to time.

IGNOU STUDY CENTRE

The College has a full-fledged study centre of the *Indira Gandhi National Open University* (IGNOU). It offers various Bachelor's and Master's Degree, Diploma and Certificate programmes through Distance mode to the needy students who could not pursue the study on a regular basis. The centre bears the code-2404.

Coordinator: Mr. Dilli Ram Sharma

EXTRA-CURRICULAR ACTIVITIES

NATIONAL CADET CORPS

The College has a 1SK Girls NCC Battalion and 4SK NCC Battalion. This helps in promoting self-confidence, character building and well-disciplined career. Interested students may submit their application for enrolment in the prescribed form available with the appointed NCC Officers of the college.

**Care Taker Officers: Dr. Bikash Sharma (4SK NCC Battalion), nccngc2017@gmail.com
Ms. Malavika Rai (1 SK Girls NCC Battalion)**

NATIONAL SERVICE SCHEME (NSS)

The college unit of the NSS looks forward for a healthy physical and psychological atmosphere. It is funded by the State Government as well as by the Central Government. Mass awareness programmes in various fields, Cleanliness Drive, Blood Donation Camp and many other social concerns are the main features of the NSS. Interested students may join their hands in nation building through the services of the NSS and promote their zeal of constructive social works.

**College Co-ordinator: Dr. Sabita Sapkota
Programme Officer: 1. Mr. Binod Chhetri
Programme Officer: 2. Ms. Pratima Rai**

RED RIBBON CLUB (RRC)

The college has a Red Ribbon Club (RCC), which organizes various awareness programmes about HIV/AIDS, Sexually Transmitted Diseases, Blood Donation Camps, and also participates in rallies and street shows for health awareness.

Convenor: Ms. Uden Lhamu Bhutia

Co-Convenor: Ms. Pratima Rai

Members:

- 1. Mr. Suraj Limboo**
- 2. Dr. Sabita Sapkota**
- 3. Dr. Bikash Sharma**

GAMES AND SPORTS

Games and Sports are the inevitable parts of a student's life. Realizing this, the college pays utmost heed to this sector in many ways. The Department of Physical Education of the college looks after the activities in this arena. Besides organizing the annual Sports Meet, the college also organizes various sporting activities from time to time. The sole aim of all these is to cultivate the trend of competition, physical proficiency and brotherhood amongst the students and to give them a chance to mingle with the universal platform. Eminent students of this field are also felicitated.

The college has facilities like Table-Tennis, Carom Board, and Chess etc. Besides, the college also conducts other outdoor games like Volley Ball, Badminton and Football.

To supervise all the sport events, sports committee has been setup.

Convenor: Mr. Jonah Rai

Co-Convenor: Dr. Chewang Doma Bhutia

Members:

Mr. Royal Rai

Mr. Binod Chettri

Mr. Pincho Lepcha

Mr. Kalden Tamang

Dr. Kamal Poudyal

Ms. Sweta Tiwari

Ms. Ananta Rai

Ms. Una Hangma Limboo

Ms. Pem Uden Sherpa

Mr. Devendra Chhetri

LITERARY AND CULTURAL ACTIVITIES

Literary and Cultural Activities are also promoted and encouraged by the college. Programmes like Debate, Quiz, Extempore Speech, Elocution, Essay Writing, Seminars are held from time to time in the college. Cultural Programmes like Dance, Songs and enactment of Plays are also organized to feature in various occasions. The college auditorium is best used in these programmes. The college also

publishes its annual magazine which provides ample opportunities to the students for an exposure of their talents.

Literary Cell

Convenor: Ms. Laxmi Rai

Co-Convenor: Mr. Durga Prasad Sharma

Members:

Mr. Yugal Kishore Khanal

Mr. Tshering Namgyal Bhutia

Mr. Karma Namgyal Bhutia

Ms. Lhadum Lepcha

Mr. Bhim Prasad Limboo

Mr. Bhim Bahadur Thapa

Culture Committee

Convenor: Mr. Royal Rai

Co-Convenor: Ms. Sushma Rai

Members:

Ms. Dawa Lhamu Bhutia

Ms. Hangma Limboo

Ms. Nimkit Lepcha

Ms. Changa Doma Bhutia

Mr. Manish Pradhan

STUDENTS REPRESENTATIVE COUNCIL

The college has a fully functioning Students representative Council (SRC) formed and functioning in accordance with the guidelines of Lyngdoh Committee. The body is directly accountable to the Dean of Students 'Affairs and organizes co-curricular and welfare activities in the college under his/her direction. The jurisdiction of the council is limited within the college campus only. However, it is to be noted that the Council may be dissolved, at any given time, by the Chairperson, whenever there is a violation of the constitution by the council.

The Principal is the Chairperson of SRC.

SCHOLARSHIPS

Scholarship to the needy and authenticated students as permissible under the norms of the State and the Central Government will be offered and notifications in this regard will be given from time to time. This includes the scholarships given to the students of SC, ST, OBC, and BPL categories. For this, the concerned students have to fill up the prescribed forms available at the college office in due time. From academic session 2016, Chief Minister Scholarship fund has been introduced to acknowledge the best performing student of the year based on various parameters such as academic and co-curricular activities.

Convenor: Dr. Tsewang Gyatso Bhutia

COMMITTEES AND CELLS

Principal is the chairperson for all the committees.

GENDER SENSITIZATION UNIT

Gender Sensitization Unit (GSU) at college level has been constituted from May 2011 under the Sikkim University Policy against Sexual Harassment and in accordance with the guidelines laid down by the Honorable Supreme Court of India, in its ruling on the Writ Petition (Criminal) Visakha and others versus the State of Rajasthan and others [JT 1997(7) SC 384] on the prevention and deterrence of sexual harassment of women at the work place. The prior objective of the GSU is to provide an environment for work and study free from sexual harassment, intimidation, discrimination or exploitation. The students who face any problem of this kind will always be looked after and safeguarded by the college Gender Sensitization Unit (GSU).

Convenor: Ms. Chang Doma Sherpa

Members:

Ms. Simran Bhutia
Ms. Diki Choden Bhutia
Mr. Dinesh Darnal
Mr. Chuzing Lepcha

COLLEGE MANAGEMENT COMMITTEE (CMC)

Chairperson: Dr. Deepak Tewari, Principal

Deputy Chairman: Ms. Diki Ongmu Lepcha, Vice-principal

Member Secretary: Dr. Diki Bhutia, Dean of the Students' Affairs

Members:

1. Mr. Shiva Kumar Nepal
2. Mr. Royal Rai
3. Dr. Tanka Prasad Dhungel
4. Dr. Tsewang G. Bhutia
5. Ms. Tshering Choden Bhutia
6. Mr. Saran kumar Chettri
7. Dr. Sanjaya Kumar Subba
8. Dr. Kamal Poudyal
9. Ms. Shanti Tamang
10. Dr. Yugal Kishore Khanal
11. Ms. Anuradha Rai
12. Ms. Rama katel Tewari
13. Mr. Bhim Bahadur Thapa
14. Mr. Ashish Rai

PROJECT MONITORING UNIT (PMU)

PMU is responsible for monitoring of the project in the college level in order to implement the governance proposed under **RUSA**.

Chairperson: Dr. Deepak Tewari, Principal

Deputy Chairman: Ms. Diki Ongmu Lepcha, Vice-principal

Member Secretary: Dr. Diki Bhutia, Dean of the Students' Affairs (RUSA Coordinator)

Members:

1. Mr. Shiva Kumar Nepal
2. Mr. Royal Rai
3. Dr. Tanka Prasad Dhungel
4. Dr. Tsewang G. Bhutia
5. Ms. Tshering Choden Bhutia
6. Mr. Saran kumar Chettri
7. Dr. Sanjaya Kumar Subba
8. Dr. Kamal Poudyal
9. Ms. Shanti Tamang
10. Dr. Yugal Kishore Khanal
11. Ms. Anuradha Rai
12. Ms. Rama katel Tewari
13. Mr. Bhim Bahadur Thapa
14. Mr. Ashish Rai
15. Mr. Arun Pradhan- Student Representative

DISCIPLINE & ANTI-RAGGING COMMITTEE

Convenor: Dr. Diki Bhutia

Co-Convenor: Ms. Diki Ongmu Lepcha

Members:

1. Ms. Laxmi Rai
2. Ms. Uden Lhamu Bhutia
3. Mr. Dilli Ram Sharma
4. Ms. Sushmita Gurung
5. Ms. Dawa Lhamu Bhutia
6. Mr. Yon Tshering Lepcha
7. Mr. Kunzang T. Shangderpa
8. Mr. Tshering Wongdi Bhutia
9. Ms. Changa Doma Bhutia
10. Mr. Bishwa Hang subba
11. Mr. Sabat Rai
12. Ms. Rama Katel Tewari
13. Ms. Neelam Sharma
14. Mr. Nabin Manger

15. Mr. Pranay Tamang
16. Ms. Jacinta Sharma
17. Mr. lakpa C. Sherpa
18. Mr. Shekhar Khatiwara
19. Ms. Alina Darnal

WEBSITE SUPERVISION COMMITTEE

Convenor: Mr. Depend Subba

Co-Convenor: Dr, Dilliram Sharma

Members:

1. Dr. Diki Bhutia
2. Ms. Uden Lhamu Bhutia
3. Ms. Laxmi Rai
4. Dr. Bishnu Kumar Sharma
5. Dr. Bikash Sharma
6. Mr. Rajesh Dhungel
7. Mr. Lokesh Chettri
8. Ms. Rabika Gurung
9. Mr. Passang Bhutia

CANTEEN COMMITTEE

Convenor: Ms. Dawa Doma Bhutia

Members:

1. Ms. Dil Hangma Limboo
2. Ms. Diki Choden Bhutia
3. Mr. Dinesh Darnal
4. Mr. Chuzing Lepcha

ENTERPRENEURSHIP CELL

Convenor: Dr. Sabita Sapkota

Members:

1. Mr. Kunzang Namgyal Bhutia
2. Mr. Phurba Lepcha
3. Ms. Tshering C. Lachungpa

LEGAL LITERARY CELL

Convenor: Dr. Diki Bhutia

Members:

1. Mr. Rosden tshering Bhutia
2. Ms. Malavika Rai
3. Ms. Gnudup S. Bhutia
4. Ms. Akila Bhutia
5. Mr. Shekhar Khatiwada

NATURE CLUB/WASTE MANAGEMENT COMMITTEE

Convenor: Dr. Govind Prasad Luitel

Co-Convenor: Ms. Yeden Bhutia

Members:

1. Dawa Doma Bhutia

2. Dr. Bishnu Kumar Sharma
3. Mr. Sonam Wangchek Lepcha
4. Ms. Ananta Rai
5. Mr. Pema Chida Bhutia
6. Mr. Nopu Ongay Bhutia
7. Ms. Yangchen Bhutia
8. Ms. Jacinta Sharma

CAREER GUIDANCE CELL

Convenor: Ms. Cherila W. Bhutia

Co-Convenor: Mr. Shekhar Khatiwada

Members:

1. Ms. Dawa Doma Bhutia
2. Ms. Kimla Dorjee Bhutia
3. Dr. Yasodha Pradhan
4. Mr. Bhim Prasad Limboo
5. Ms. Lhdum Lepcha
6. Dr. Kriti Gurung
7. Mr. Dilli Ram Sharma
8. Mr Binod Chetttri
9. Mr. Lokesh Chettri
10. Mr. Kunzang T. Shangderpa
11. Mr. Nabin Manger
12. Mr. Kalden Tamang
13. Mr. Bishwa Hang Subba
14. Mr. Pincho Lepcha

PRESS AND PUBLICITY COMMITTEE

Convenor: Mr. Mahendra Prasad Gurung

Co-Convenor: Dr. Sanjaya Kumar Subba

Members:

1. Ms. Pranita Gurung
2. Ms. Bindhya Rai
3. Mr. Rosden T. Bhutia
4. Dr. C.P. khatiwada
5. Mr. Lokesh Chettri
6. Mr. Durga Prasad Sharma

RESEARCH CELL

Convenor: Dr. Panu Ongri Pazo

Co-Convenor: Dr. Dilliram Dahal

Members:

1. Dr. Pankaj Kumar Das
2. Dr. Govind Prasad Luitel
3. Dr. Sanjaya Kumar Subba
4. Dr. Dikila Bhutia
5. Dr. Yashoda Pradhan
6. Dr. Diki Bhutia
7. Dr. Kriti Gurung
8. Dr. Binita Rai

SOCIAL COMMITTEE

Convenor: Mr. Saran Kumar Chettri

Co-Convenor: Ms. Bindhya Rai

Members:

1. Ms. Neelam Sharma
2. Ms. Pratima Lakhandri

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Co-ordinator: Dr. Bishnu Kumar Sharma

Members:

1. Dr. Panu Ongri Pazo
2. Dr. Dilliram Dahal
3. Dr. Diki Bhutia
4. Mr. Depend Subba
5. Dr. Kriti Gurung
6. Dr. Binita Rai
7. Dr. Bikash Sharma
8. Ms. Prativa Subba
9. Mr. Kunzang Wangchuk Bhutia
10. Ms. Yangchen Bhutia
11. Dr. Yugal Kishore Khanal
12. Mr. Lokesh Chettri
13. Ms. Yeden Bhutia

RULES AND REGULATIONS OF THE COLLEGE

For smooth and effective function of the College, students shall abide to the following code of conduct for the maintenance of stability, discipline and decorum within the college premises. Strict action will be taken for any discrepancy observed.

A) Students will follow and observe the College culture, tradition, rules and regulations.

B) Students will carry out all orders of the Principal and the members of the Staff. They shall be directly answerable to the Principal for their behavior in general and their conduct in the premises in particular

C) Students shall behave politely with the Principal and the staff of the college. They will also behave cordially with the fellow students.

D) Any act of disobedience, improper conduct or indecent remarks, writing of posters will be viewed very seriously and measures may be resorted to, in order to deter such behavior.

E) Students shall ensure that they use classrooms, common rooms, furniture, laboratory, library books and all other college properties with utmost care.

F) The cost of any damage done will be recoverable from students either individually or collectively as the case may be.

- G) Students are expected to acquaint themselves with the information displayed on the notice boards from time to time.
- H) Change in local or permanent address of a student should be immediately intimated to the college office in writing.
- I) No money shall be collected for any purpose what so ever without an authenticated and prior permission of the Principal.
- J) Students will not hold any meeting or gathering without the prior approval of the Principal.
- K) Smoking, gambling, use of substance abuse and drugs, ragging and eve-teasing are strictly prohibited and punishable under the governing norms.
- L) All Students should have functional email ID (mandatorily)
- M) Students shall not be involved in any illegal activities outside the college premises.

Fines for Misconduct of Behaviour:

1. Those students who do not adhere to the prescribed uniform code will be fined a sum of Rs 300/-.
2. Students found smoking, chewing tobacco, gutka, pan masala, will be fined a sum of Rs. 500/-.
3. A student found using unfair means during examination will be debarred from writing examination.
4. Students who engage in any kind of illegal activities outside campus in college uniform shall be immediately suspended from the college.
5. No apologies shall be accepted after the third time of misconduct of behavior.
6. The College Disciplinary committee shall be responsible to take stern action against the students who is found going against the decorum and discipline of the college.
7. In special case parents of the offender will be summoned for taking disciplinary action by the members of the discipline committee.

DOCUMENTS TO BE SUBMITTED WITH APPLICATION FORM:

1. Photocopies of:

- a) Class XII Mark sheet (two copies)
- b) Class X Certificate
- c) Class XII Admit Card (Pvt. Candidate)
- d) SC/ST/OBC/MBC Certificate
- e) Sikkim Subject /Domicile/ Other relevant documents

2. Originals of:

- a) Transfer Certificate
- b) Character Certificate
- c) Migration Certificate
- d) Blood Group Certificate

3. Four Passport Sized Photographs (Photos in school uniform will not be accepted)

Note:

- 1. Originals of all the testimonials have to be produced at the time of admission for verification.
- 2. The Migration and the Transfer Certificates have to be submitted in original.
- 3. All photocopies must have to be attested by a Gazetted Officer.

NOTE: _THE PARENTS OR THE GUARDIANS OF THE CANDIDATES MUST BE PRESENT AT THE TIME OF ADMISSION.

CORRESPONDENCE

1. Correspondence regarding students must clearly include Name, class, Roll Number and Mobile Number (in any) of the state concerned.
2. Requests for Character Certificates and similar recommendations must be made in writing to the Principal with full details of the concerned student and submitted timely.
3. Students should contact the Vice Principal for examination (Internal Sessional & University) related queries and clarifications. Similarly, they should contact the Dean of Student Affairs for academic work, discipline or any other student related matters. Depending on their need they may meet the Principal for any of the matters.

CONTACT US

Address: Kamrang, Namchi, South Sikkim, 737126

Website: sgcnamchi.com

Principal's Office Email: namchigovtcollege@gmail.com

Exam Cell: examngc@gmail.com

Dean's Office: deanofficesgcn22@gmail.com

Admission Committee: sgcnadmissioncommittee@gmail.com

To be submitted during admission



SIKKIM GOVERNMENT COLLEGE, NAMCHI
NAMCHI SOUTH SIKKIM, PIN: 737126
Email ID: namchigovtcollege@gmail.com
Website: sgcnamchi.com
NAAC ACCREDITED (UGC 2F & 12B) ESTD

UNDERTAKING

I, do hereby promise to abide by the rules and regulations of Sikkim Government College, Namchi. I assure that I shall attend the classes regularly. I also understand the norms, which govern the Promotion and eligibility for appearing in the University Examination.

.....

Signature of Parent/Guardian Signature of Applicant

Date:..... 2021

***** The Parent/Guardian of the applicant must have to be present at the time of admission.**
For Office Use Only

Mr./ Ms..... is hereby admitted to the

B.A./B.Com/B.Sc. First Semester Honours Course for the academic session 2021-22.

Convenor

Admission Committee
Sikkim Government College, Namchi

Principal

Sikkim Government College, Namchi

AFFIDAVIT BY THE STUDENT ON ANTI-RAGGING

I,(full name of student with admission/ registration/enrolment number) S/O D/O Mr./Mrs.having been admitted to..... (Name of the Institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case. I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

I hereby solemnly aver and undertake that

I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this..... DAY of..... MONTH of YEAR.....

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified atPLACE..... on this the DAY..... of..... (MONTH). (YEAR)

Signature of deponent

AFFIDAVIT BY PARENT/GUARDIAN ON ANTI-RAGGING

I, Mr./Mrs/..... (full name of parent/guardian), father/mother/guardian of.....(FULL NAME OF STUDENT), with admission/registration/enrolment number.....having been admitted to.....(NAME OF THE INSTITUTION), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009,(hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

I have also, in particular, perused clause 7 and clause 9.1 Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

I hereby solemnly aver and undertake that

My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this..... DAY OF.....MONTH OF.....YEAR

Signature of deponent
Name:
Address:
Telephone/Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (PLACE) on this the (DAY).of..... (MONTH). . (YEAR)

Signature of deponent

Bonafide certificate for Scholarship



SIKKIM GOVERNMENT COLLEGE, NAMCHI

NAMCHI SOUTH SIKKIM, PIN: 737126

Email ID: namchigovtcollege@gmail.com

Website: sgcnamchi.com

NAAC ACCREDITED (UGC 2F & 12B) ESTD

TO WHOM IT MAY CONCERN

This is to certify that Mr./Ms Son /Daughter of
..... bearing roll number is a
bonafide student of Sikkim Govt. College, Namchi studying in
Semester of course in the academic year

Certified by:

HoD that he/ She has good conduct in the department.
.....

Convener, Discipline Committee that he/she has no adverse disciplinary record.
.....

Fee Supreintendent that he/ she has no due(s) to be paid to the college.
.....

Librarian that he/ she has no over due(s) in the Library.
.....

Dean of Student affairs that he /she is registered student in the current academic year.
.....

Date.....

Place.....

**Principal
SGC, Namchi**

